

Sheffield General Practice Provider Forum

THURSDAY 11 JULY 2024

PRESENT: Amir Afzal, Locality Representative (Central), NHS South Yorkshire Integrated Care Board (ICB)
Alastair Bradley, Chair, Sheffield LMC (*Chair*)
Andy Hilton, Chief Executive Officer, Primary Care Sheffield (PCS)
Tom Holdsworth, GP Representative, Primary Care Provider Alliance (PCPA) & Primary Care Network (PCN) Clinical Director (Townships 1)
Fleur Jones, Locality Representative (HASL), NHS South Yorkshire ICB
Helen Lenthall, Locality Manager (HASL), NHS South Yorkshire ICB
Danielle McSeveney, Vice Chair, Sheffield LMC
Nicky Normington, Locality Manager (North), NHS South Yorkshire ICB
Emma Reynolds, PCN Clinical Director (Hillsborough)

This was the first meeting of the Forum and the Chair welcomed everyone with introductions. The Chair recapped, for those new to the Forum, how progress had been made over the last 12 months towards this meeting.

At this stage conflicts of interest were not discussed, as all parties had an interest in General Practice service provision in Sheffield. We all agreed that we would review the attendees and Terms of Reference (ToR) over the first 6 months of meetings.

With reference to other interested parties, we discussed the remit of the Forum and agreed:

Attendees:

- The Forum will consist of 10 attendees, although 2 nominations are still to be confirmed - 1 from PCS and 1 from the PCNs.
- A skill mix including managers is beneficial.
- We will review other representation as the Forum matures, eg nursing/pharmacy/patients.

Remit:

- The Forum should be focused on General Practice provision within the city. Other forums exist for wider Primary Care, eg Health & Care Partnership (HCP) Primary Care Board.
- Keeping the membership reasonably small but representative of scales and areas of General Practice provision will aid decision-making.
- The Forum will support/enhance the work of incumbent represented organisations.

Decision-Making:

- We discussed the need for unanimity in any decisions. Discussion and disagreement are important within the meetings, but decisions made need to be supported by all attendees and their relevant organisations.
- It may not be this Forum's role to direct General Practice funding, but we need to express views to commissioners in a united form.

Communications:

- The Forum will feed back to GP constituents through Locality Meetings, as well as PCS Bulletins and LMC Newsletters.
- Equally, the Forum will seek feedback and discussion topics through the Forum's engagement with Locality Meetings.
- Although communications will be received by GPs and practices from various sources, they will clearly identify they are GP Provider Forum communications rather than from the host organisation.

Current Topics for Consideration:

- The Forum agreed that there were some important developments in Sheffield that would impact on General Practice, and we needed to support them immediately. These included the Urgent Care Review, the proposed community phlebotomy service and in hours practice cover that might lead onto a wider discussion about out of hours service provision.
- We also discussed a potential bid for some System Development Funds from NHS South Yorkshire ICB, although we recognise this year may be speculative, but next year will be more prepared. *Tom Holdsworth to action.*

Future Meetings:

- For the first 6 months until review we agreed to meet monthly from September 2024, face to face if possible.
- PCS will create a Doodle poll to assess availability. *Andy Hilton to action.*
- At the next meeting we will review the GP requested actions from last year's meetings.

DR ALASTAIR BRADLEY

Chair